

SMS Text Messaging

- We have partnered with online SMS business text messaging provider, 24X to facilitate the sending of text messages from within FLEX.
- Accounts are free to open and to get you started we will give you 10 credits, to try out the service.
- You can purchase additional credits at our special rate (*see table below*).
- Credit packs never expire so you can buy larger packs to take advantage of lower prices.

From	To	Price per credit
100	4999	7p
5000	9,999	5.5p
10,000	49,999	5p
50,000	500,00	4.5p

Email

- You can send emails to your patients from within FLEX, there is no charge to send emails.
- You will need some details from your broadband provider (*SMTP address, SMTP authentication method including port used, username and password*)

Address Lookup

- Credit packs are valid for 12 months from date of purchase.
- One credit equals one address lookup.

		TOP- UP AMOUNT			
		£50	£100	£250	£500
Price per lookup		6.1p	5.5p	4.8p	4.1p
# Lookups	Year	819	1818	5208	12195
	Month	68	151	434	1016

Address Cleanse

- Check addresses against the Royal Mail Postal Address File & correct where possible
- £6.00 per 100 records checked

DOCMAIL & FLEX :

PULLING TOGETHER TO MAKE CUSTOMER CONTACT EASIER



CURRENT PRICES* (ALL PRICES INCLUDE POSTAGE)

A4 LETTER

A4 letter black only one side print into a C5 envelope including postage	53p
Black print on reverse of A4 sheet	add 4p
Additional black only A4 sheet printed one side	add 4p

A4 letter colour one side print into a C5 envelope including postage	58p
Colour print on reverse of A4 sheet	add 7p
Additional colour A4 sheet printed one side	add 7p

Envelope Personalisation **Free of charge**

A5 POSTCARD

A5 black only postcard including postage	53p
A5 colour postcard including postage	61p

Incomplete standard class address add 5p

*All prices exclusive of VAT.

Payment must be made online at the time of order via credit or debit card or from your account balance.

Any addresses of poor quality will attract a postal surcharge of 5p on 2nd class only. You will be advised at the time of order if any addresses will attract the surcharge and you will have the opportunity to correct them before confirming the order.

Please also note that if any page in your mail pack includes colour and/or reverse printing - all pages in the mail pack will be charged as colour and/or reverse printed.

If you require any assistance, please contact Docmail Support:
01761 409701 | docmailsupport@cfh.com

