

## SMS Text Messaging

- We have partnered with an online SMS business text messaging provider, 24X to facilitate the sending of text messages from within FLEX.
- Accounts are free to open and to get you started we will give you 10 credits, to try out the service.
- You can purchase additional credits at our special rate (*see table below*).
- Credit packs never expire so you can buy larger packs to take advantage of lower prices.

From	To	Price per credit
100	4999	7p
5000	9,999	5.5p
10,000	49,999	5p
50,000	500,00	4.5p

## Email

- You can send emails to your patients from within FLEX, there is no charge to send emails.
- You will need some details from your broadband provider (*SMTP address, SMTP authentication method including port used, username and password*)

## Address Lookup

- Credit packs are valid for 12 months from the date of purchase.
- One credit is equal to one address lookup.
- Prices below are valid from October 1<sup>st</sup>, 2023.

		TOP- UP AMOUNT			
		£50	£100	£250	£500
Price per lookup		6.83p	6.15p	5.37p	4.59p
# Lookups	Year	732	1626	4655	10,893
	Month	61	135	387	907

# DOCMAIL PRICE LIST

## CURRENT PRICES\*

### A4 letter

Black one side print into C5 envelope including economy postage ..... 86p  
Black one side print into C5 envelope including standard postage ..... 90p  
Black on reverse ..... add 4p  
Each additional A4 black only sheet printed one side ..... add 5p

Colour one side print into C5 envelope including economy postage ..... 91p  
Colour one side print into C5 envelope including standard postage ..... 95p  
Colour on reverse ..... add 7p  
Each additional A4 colour sheet printed one side ..... add 8p

Envelope personalisation ..... FREE OF CHARGE

### A5 Postcard

Black only postcard including standard postage ..... 90p  
Colour postcard including standard postage ..... 98p

(all prices include postage)

\*All prices exclusive of VAT.

Any addresses of poor quality will attract a postal surcharge of 5p on standard class. You will be advised at the time of order if any addresses will attract the surcharge and you will have the opportunity to correct them before confirming the order. Please also note that if any page in your mail pack includes colour and/or reverse printing - all pages in the mail pack will be charged as colour and/or reverse printed.

If you require any assistance, please contact Docmail Support:

**Tel.** 01761 409701 • **Email.** [customersupport@cfh.com](mailto:customersupport@cfh.com)

