A guide to EDI Ordering in FLEX from Optinet.

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Part 1 – What you need to be able to use EDI Ordering

- An OMA Compliant Tracer connected by serial or a serial / USB connector.
- The tracer will need to be calibrated daily using the test trace template.
- VCA Software / Drivers, downloaded from lens supplier website.

Part 2 – Setup in FLEX

In Setup – System – PC, set the **EDI Ordering / Winfit** details to the location of the VCA Software exe, the **Trace Path** to the location where you wish to store your traces and the **Tracer Scale** to "1". They will all be set to "5" by default.

In Setup – Stock – General, make sure the **Frame Type (Description)** "marries up" to one of the four relevant **Hawk. Order Types** (Metal, Plastic, Supra / Groove, Rimless).
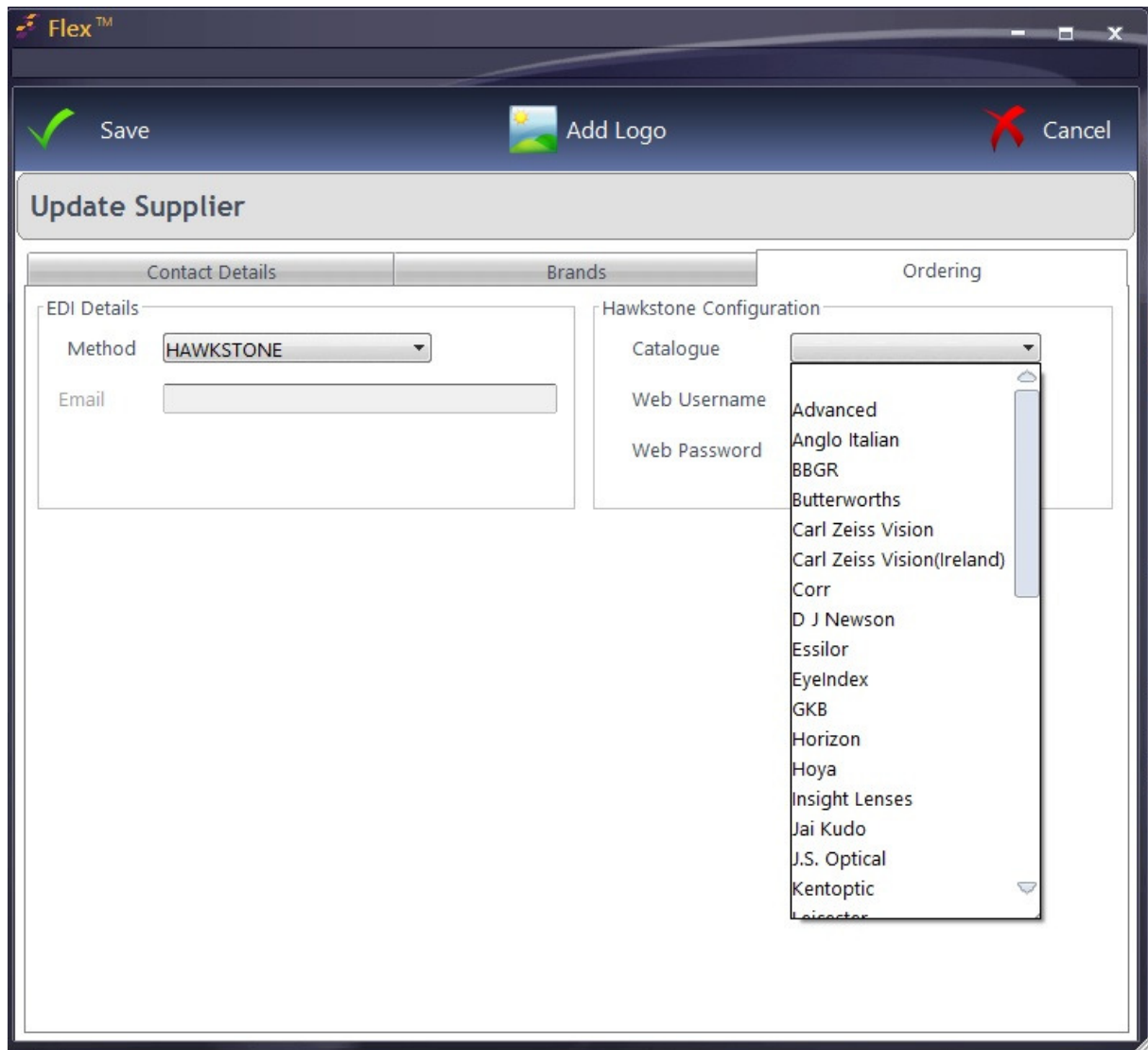
In Setup – Stock – Suppliers, double-click a Supplier. Under the "**Ordering**" tab, select the **Method** as HAKWSTONE, and on the right-hand side of the screen, select the relevant **Catalogue** and enter your **Web Username** and **Web Password**.

Part 3 – Using EDI for Ordering

Create and confirm a Dispense as normal, ensuring a trace file was added as part of the Dispense (or the frame already had a trace attached to it).

Under the Orders tab, press the "**Send Order**" button towards the top-right of your screen, shown below.

It will open up the order details, encompassing the Rx, Frame and Lenses.

Choose the **Supplier, Type** (e.g. Remote Edged, Uncut) and **Frame** (e.g. Plastic, Metal).

When you are happy with the details, press **Send Order**. If it is placed successfully a notification will appear on screen and the WIP (Work in Progress) will updated to "Order Placed". If not, it will prompt you to go the web interface to complete it.